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Agenda notice for
9.26.95

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Subject: Uncl: Tomorrow's Meeting

From: Margaret Camuso
Academic Senate, x1258

Just a reminder that the Academic Senate Executive Committee is meeting tomorrow, September 26, from 3 to 4 (or 5pm), in UU 220, to discuss (1) the Cal Poly Plan: status of the faculty survey and focus groups on "quality" and (2) developing performance based salary/step criteria.

Please let me know if you WILL NOT in attendance.

Thank you, Margaret

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Spina - Exec 9/26/95

CAL POLY PLAN STEERING COMMITTEE

MONDAY, SEPTEMBER 18, 1995

1:00 to 3:00 p.m.
Administration 409

A G E N D A

<u>Time</u>	<u>Subject</u>	<u>Presenter</u>
1:00 pm	Update (General)	Baker
	--Faculty	Greenwald
	--Staff	Krupp
	--Students	Gonzalez/Brady
1:30 pm	Role of Steering Committee	Baker
	Role of VP's and Deans	Zingg
	Role of Administrative Staff	Dalton
2:00 pm	Discussion/Brainstorming (What are the key questions? Factors to be considered? Data/analysis needed?)	Zingg
	a.) Enrollment growth	
	b.) Differential fee/financial analysis	
	c.) Initial investments for quality and productivity	
	d.) Process for discussing accountability regarding quality and productivity	
2:45 pm	Calendar for Fall Meetings	Dalton

Proposed Cal Poly Plan Process, 1995

Steering Committee	Administration - VPs and Deans Working Group	Students	Faculty	Staff	Labor Council	Analysis
Key Issues:						
How can Cal Poly maintain and enhance its identity and educational quality so as to be at the forefront of higher education for the 21st century?						
	How can Cal Poly obtain more resources and use them more effectively to meet its evolving educational mission?	What aspects of quality really matter to students and their families? (How much more are students willing to pay, and for what?)	What do faculty need to become more effective? (How will faculty benefit?)	What do staff need to become more effective? (How will staff benefit?)	What do all employees need? (How will they benefit?)	
	What increase in enrollment can Cal Poly support, and at what rate?	How will students be affected by growth?	What are the impacts of growth on faculty and educational programs?	What are the impacts of growth on staff and the services they provide?	How will all employees be affected by growth?	
Transition from earlier initiatives:						
Strategic Plan – mission and overall direction.						
Charter University committees -- governance, financial management, employee relations.						
Linkages with concurrent activities:						
Examples: Educational Equity Commission; Equal Opportunity Advisory Council; TQM; Continuous Improvement; Visionary Pragmatism Committee; Senate Curriculum Committee; Senate GE&B Committee and Blue Ribbon Task Force on GE&B; Senate Committee on Student Throughput; Program Review and Improvement Committee.						
SPRING						
Introduction of Cal Poly Plan concept to the campus						
	"Outlook" publication	Meetings with ASI; "Mustang Daily" coverage	Meetings with Academic Senate, College Councils, College faculties	Meeting in Chumash; "Update" publication		"A Proposal to Increase Enrollments and Enhance Productivity"
SUMMER						
Exploration of Cal Poly Plan parameters with Chancellor's Office						
	Outline of issues and areas for innovation approved by Chancellor's Office representatives					Enrollment analysis; financial analysis (linked to Charter Fiscal Flexibility Committee)
Initiation of campus consultation						
Steering Committee established (pilot test of elements of Charter Governance Committee recommendations)		Student survey regarding how additional resources should be used	Preparation for faculty survey about potential resource use and focus groups about academic quality	Staff committee discussion about effects of enrollment increases, evaluation of processes, staff benefits from Cal Poly Plan	Invitation to Labor Council to join Steering Committee (linked to Charter Employee Relations Committee)	Development of fall consultation process and communication plan to reach alumni, family and friends as well as constituents on campus
		Analysis of 1994 SNAPS survey				

Proposed Cal Poly Plan Process, 1995

Steering Committee	Administration - VPs and Deans Working Group	Students	Faculty	Staff	Labor Council	Analysis
FALL	Development of consensus to proceed					
	Fall Conference keynote speech by President Baker	Student, parent, alumni, advisory group surveys and focus groups	Faculty survey and focus group discussion	Staff survey and meetings with staff groups		Determination of how to meet student priorities
	White paper	Analysis of student survey results	Analysis of faculty survey and focus group results	Analysis of staff survey results		Determination of how to meet faculty and staff needs
Steering Committee sponsorship of communication and consensus-building	Development of plan framework	Involvement of student groups	Involvement of colleges and departments	Involvement of administrative units	Involvement of bargaining units	Discussion of how to enhance quality and accept accountability
						Enrollment analysis; financial analysis; investment analysis
DECEMBER	Preconditions for decision to proceed:					
	(1) Process in place to continue with Cal Poly Plan efforts (e.g., to find ways to demonstrate effectively Cal Poly's uniqueness and superiority) (long-term);					
	(2) Institutional consensus to proceed, including emergence of a confident community in which individuals share a stake in the future of the Institution;					
	(3) Agreement regarding Fall 1996: how much to grow; how much to charge; what initial investments to make?					
Steering Committee sponsorship of communication and consensus-building	Synthesis of proposal to Chancellor's Office	Schedule for discussion of how to demonstrate quality, access, diversity, productivity, and accountability -- learning implications	Schedule for discussion of how to demonstrate quality, access, diversity, productivity, and accountability -- curricular and teaching implications	Schedule for discussion of how to demonstrate quality, access, diversity, productivity, and accountability -- service implications	Schedule for discussion of how to demonstrate quality, access, diversity, productivity, and accountability -- employee implications	Schedule for initial implementation in Fall 1996; outline of future steps: process for discussion of long-term investments and of how to demonstrate quality, access, diversity, productivity, and accountability

Tentative Cal Poly Plan Activities, Fall 1995

Task		September				October					November				December				
		(week of)				(week of)					(week of)				(week of)				
		4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25	
Key events																			
	President Baker keynote		11																
	Chancellor Munitz visit										9								
Steering Committee meetings																			
	Set analytical tasks			18															
	Review initial survey results					?													
	Review enrollment analysis							X											
	Review financial analysis									X									
	Review further survey results											X							
	Review initial Investments													X					
	Review draft document and future processes															X			
VPs and Deans Working Group																			
	Framework for enrollment analysis				X		X												
	Framework for financial analysis						X		X										
	Framework for initial investments								X		X								
	Framework for future processes										X		X						
	Outline document for Chancellor's Office										X		X		X				
Management Staff																			
	Bimonthly reports	8						X		X		X		X		X			
Deans' Council																			
	Bimonthly meetings	8		18		X		X		X		X		X		X			
Students																			
	Fall CAPTURE survey	analysis																	
	Random sample survey	instrument				administration					analysis								
	Winter CAPTURE survey					instrument					administration				analysis				
	Mustang Daily campaign					campaign development					analysis								
	Focus groups	training				meetings					analysis								
Parent survey		instrument				administration					analysis								
Advisory survey		instrument				administration					analysis								
Staff																			
	Survey	instrument				administration					analysis								
	Meetings/focus groups	training				meetings					analysis								
Faculty																			
	Survey	pilot analysis				administration					analysis								
	Focus groups	pilot analysis				meetings					analysis								
Note: X marks proposed weeks for meetings; numeral denotes actual date where set.																			

Miss - Exp 9/26/95

Adopted:

**ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California**

**AS- -95/PRAIC
RESOLUTION ON
1994-1995 PROGRAM REVIEW AND IMPROVEMENT COMMITTEE
REPORT OF FINDINGS AND RECOMMENDATIONS**

WHEREAS, The following nine departments/programs were reviewed during the 1994-1995 academic year:
Architectural Engineering
Civil and Environmental Engineering
Foreign Languages and Literatures
Forestry and Natural Resources
Mathematics
Mechanical Engineering
Music
Statistics
Theatre and Dance

and

WHEREAS, The Academic Senate acknowledges receipt of the Program Review and Improvement Committee's "Report on programs reviewed during 1994-1995"; therefore, be it

RESOLVED: That the Academic Senate receive the Program Review and Improvement Committee's "Report on programs reviewed during 1994-1995"; and, be it further

RESOLVED: That the Program Review and Improvement Committee's "Report on programs reviewed during 1994-1995" be submitted to the Vice President for Academic Affairs.

Proposed by the Program Review and Improvement
Committee
June 1, 1995